

SECTION II – INSTRUCTIONS FOR PROPOSERS

2.1 PRE-SUBMITTAL ACTIVITIES

A. Registration

Response must be received in the MVEMSA on or before 11:30 a.m. on date specified in this Request for Proposal. The time specified will be as defined by the Agency's official system time in the office of MVEMSA, 1101 Standiford Ave., Suite D1, Modesto, CA 95350. It is the sole responsibility of the submitting Proposer to ensure that its response is received before the submission deadline.

Response must be labeled as:

Mountain-Valley EMS Agency Request for Proposal # MVEMSA- 2020-3

B. Questions and Comments

Submit questions and/or comments including notifications of apparent errors, to:

Mountain-Valley EMS Agency
1101 Standiford Ave., Suite D1 Modesto, CA 95350
Attention: Lance Doyle, Executive Director
Email: CalaverasRFP@mvemsa.com

1. Request for changes

- a. If requesting changes to a part of this solicitation, identify the specific words or phrases and the sections and paragraphs in which they occur. State the reason for each request and provide alternative suggested language and any process substitutions should be submitted by proposer no later than the during the proposer's conference.
- b. Requests submitted after the deadline will not be accepted. MVEMSA's consideration of a suggestion does not imply acceptance. If sufficient proposals are received with no requested changes, MVEMSA may reject those requesting changes.

2. Request for Substitution of Specified Equipment, Material, or Process

- a. Unless otherwise stated in the solicitation, references to items or processes by trade names, models or catalog numbers are to be regarded as establishing a standard of quality and not construed as limiting competition.
- b. If requesting a substitution for a required item, submit requests by the Deadline for Questions and Comments. Furnish all necessary information required for the MVEMSA, in its sole judgment, to make a determination as to the comparative quality and suitability of any suggested alternatives. MVEMSA's decision will be final. If alternatives are accepted, the MVEMSA will issue an addendum to the solicitation.

C. Revisions to the Solicitation

MVEMSA may cancel, revise, or reissue this solicitation, in whole or in part when the cancellation is in the best interest of MVEMSA or for any other reason including, but not limited to:

1. Inadequate, ambiguous, or otherwise deficient specifications were cited in the RFP.
2. The services are no longer required.
3. All otherwise acceptable proposals received are at unreasonable prices.