

POLICY: 231.00
TITLE: Emergency Medical Technician Certification

EFFECTIVE: 12/12/2018
REVIEW: 12/2023
SUPERCEDES:

APPROVAL SIGNATURES ON FILE IN EMS OFFICE

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EMERGENCY MEDICAL TECHNICIAN CERTIFICATION

I. AUTHORITY

California Code of Regulations, Title 22, Division 9, Chapter 2 and Chapter 6;
Health & Safety Code Division 2.5;
California Government Code Section 11507.6, 11507.7, 11513, 11514
California Government Code Division 4, Chapter 9.6 and 9.7 Section 3230 and 3300

II. DEFINITIONS

- A. "Agency" means the Mountain-Valley Emergency Medical Services Agency.
- B. "Candidate" means an individual who is applying for certification as an EMT.
- C. "Certification" means authorization to practice EMT skills in the State of California.
- D. "Initial Certification" means certification of a candidate who has never held valid EMT certification in the State of California.
- E. "Re-Certification" means applying for a re-issuance of Certification issued by the Agency.
- F. "Lapsed Certification" means an individual whose certification has expired.
- G. "Emergency Medical Technician or EMT" means an individual who has met all applicable certification requirements of this policy.
- H. "Approved Training Program" means an EMT Training Program that has met all the requirements of California Code of Regulations Title 22, Division 9, Chapter 2 Article 3 and has been approved by an EMT Approving Authority as defined by Title 22 Division 9 Chapter 2 Section 100057 of the California Code of Regulations.

III. PURPOSE

The purpose of this policy is to provide a mechanism whereby individuals may certify or re-certify as an EMT; and to reference the procedures to be followed in cases of certificate revocation, suspension, probation, or denial.

IV. POLICY

The Agency shall issue EMT certification to those candidates who meet all certification requirements. The Agency shall follow Title 22, Division 9, Chapter 6, of the California Code of Regulations in cases of certificate denial, suspension, revocation, or probation.

V. PROCEDURE

- A. All candidates for certification and re-certification shall:
 - 1. Complete an application that includes:
 - a. A copy of a current driver's license or a government issued identification card.
 - b. A signed affidavit that the candidate is at least 18 years of age.

- c. A signed affidavit that the candidate is not precluded from certification for reasons defined in Health and Safety Code, Section 1798.200.
 - d. Proof of completion of a California Department of Justice (DOJ) Background Check (if not previously on file with the Agency). If a Candidate's DOJ report is not received, the Candidate will be required to comply with any requests made by the Agency to reprocess their DOJ Background Check.
 - e. A copy of current CPR certification taught to the curriculum guidelines of the American Heart Association or American Red Cross at the Healthcare Provider level, or equivalent.
 - f. Verification of compliance with pre-hospital training standards required in Agency policy 853.00.
 2. For Initial Certification:
 - a. Verification of current certification from the National Registry of Emergency Medical Technicians as an EMT.
 - b. A copy of current certification as an Advanced EMT or Paramedic licensed in the State of California, or
 - c. Documentation of successful completion of an approved out-of-state initial EMT training course, within the last two years, which meets the requirements of Title 22, Division 9, Chapter 2 of the California Code of Regulations.
 3. For Re-Certification:
 - a. Documentation of successful completion of 24 hours of continuing education in accordance with California Code of Regulations Title 22, Division 9, Chapter 2, Section 100080 and Agency Policy 237.00 (Continuing Education for Prehospital Personnel), AND
 - b. A completed Agency approved Verification of Skills Form documenting competency to National Registry standards of the following skills:
 - (1) Patient examination, trauma patient
 - (2) Patient examination, medical patient
 - (3) Airway emergencies (test on one only)
 - (a) Mouth-To-Mask with Supplemental Oxygen
 - (b) Upper Airway Adjuncts and Suction
 - (4) Breathing emergencies (test on one only)
 - (a) Supplemental Oxygen Administration
 - (b) Bag-Valve-Mask Apneic Patient
 - (5) Automated External Defibrillation
 - (6) Circulation Emergency - Bleeding Control - Shock Management
 - (7) Neurological emergencies (test on one only)
 - (a) Spinal Immobilization - Seated patient
 - (b) Spinal Immobilization - Supine patient
 - (8) Penetrating Chest Injury
 - (9) Epinephrine & Naloxone Administration
 - (10) Obstetrical Emergency
 4. Pay the appropriate certification fee.
- B. Upon successful completion of all certification requirements, the candidate shall be issued Certification for a two (2) year period.
- C. An individual with lapsed Certification may be recertified as an EMT as follows:
 1. For a lapse of less than six months, the individual shall comply with all items listed in Section V.A.1 and V.A.3 of this policy.
 2. For a lapse of six months or more, but less than twelve months, the individual shall comply with all items listed in Section V.A.1 and V.A.3 of this policy, AND complete an additional 12 hours of continuing education.
 3. For a lapse of twelve months or more, but less than twenty-four months, the individual shall comply with the requirements of Section V.A.1 and V.A.3 of this policy, AND complete an

additional 24 hours of continuing education, AND successfully complete the written National Registry examination.

4. For a lapse of more than 24 months, the candidate is required to successfully complete an entire EMT course and comply with all the requirements for Initial Certification.
 5. Payment of late fees established by the Agency.
- D. EMT Certification shall be denied, or an EMT Certification may be suspended or revoked if the candidate meets any of the following:
1. Has committed any sexually related offense specified under Section 290 of the Penal Code.
 2. Has been convicted of murder, attempted murder, or murder for hire.
 3. Has been convicted of two or more felonies.
 4. Is on parole or probation for any felony.
 5. Has been convicted and released from incarceration during the preceding fifteen years of the crime of manslaughter or involuntary manslaughter.
 6. Has been convicted and released from incarceration during the preceding ten years for any offense punishable as a felony.
 7. Has been convicted of two misdemeanors within the preceding five years for any offense relating to the use, sale, possession, or transportation off narcotics or addictive or dangerous drugs.
 8. Has been convicted of two misdemeanors within the preceding five years for any offense relating to force, violence, threat, or intimidation.
 9. Has been convicted within the preceding five years of any theft related misdemeanor.
 10. Has committed any act within the preceding seven years involving fraud or intentional dishonesty for personal gain.
- E. All disciplinary proceedings shall be conducted in accordance with Title 22, Division 9, Chapter 6, of the California Code of Regulations.
1. If the certificate holder is a firefighter who is alleged to have engaged in violation or omissions while on duty, investigation shall be conducted in accordance with the Firefighters Procedural Bill of Rights Act (California Government Code Section 3250 et. Seq.)
 2. If the certificate holder is a public safety officer who is alleged to have engaged in violation or omissions while on duty, investigation shall be conducted in accordance with the Public Safety Officers Procedural Bill of Rights Act (California Government Code Section 3300 et. Seq.)