

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
December 12, 2018**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow (Chairperson) – Alpine County; Lynn Morgan – Amador County; Gary Tofanelli – Calaveras County; Miles Menetrey – Mariposa County; Jim DeMartini (Vice-Chairperson) – Stanislaus County

Guests: Joshua Brace, Alan McNany, Ted Novelli

Staff: Lance Doyle – Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:00 AM by Chairperson Woodrow with a quorum of five members present.

B. Welcome and Introductions

The Chairperson welcomed those present and self-introductions were conducted.

C. Correspondence

None

D. Additions/Deletions, Corrections to Agenda

M/S/C (Morgan/Menetrey) To approve the agenda as written.

Vote: 5-0

Motion Passed

E. Public Forum

None

F. Approval of Consent Calendar

M/S/C (Tofanelli/Morgan) To approve the Consent Calendar.

Vote: 5-0

Motion Passed

G. STEMI Receiving Center Agreement with Doctors Medical Center

Mr. Doyle presented the renewal Agreement with Doctors Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center. The new agreement will be effective January 1, 2019 for a term of two years. There are no substantive changes in the scope of work. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Morgan/Menetrey) To approve the Agreement with Doctors Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center and authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

H. STEMI Receiving Center Agreement with Emanuel Medical Center

Mr. Doyle presented the renewal Agreement with Doctors Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center. The new agreement will be effective January 1, 2019 for a term of two years. There are no substantive changes in the scope of work. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Morgan/Menetrey) To approve the Agreement with Emanuel Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center and authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

I. STEMI Receiving Center Agreement with Memorial Medical Center

Mr. Doyle presented an amendment to extend the present Agreement with Memorial Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center. The present agreement terms on December 31, 2019. The amendment would extend the agreement for ninety days to March 31, 2019 to allow time to resolve a recently raised conflict between the Medical Center's liability insurance process/coverage and the Agency's requirements cited in the proposed renewal agreement. The Agency's legal representation, Derek Cole, is currently working on a resolution with the Medical Center, and the goal is to bring a renewal agreement to the Board in February 2019. The Board was asked to approve the amendment and authorize the Executive Director to sign the contract extension.

M/S/C (Tofanelli/Menetrey) To approve the Amendment extending the Agreement with Memorial Medical Center for Designation as an ST Elevation Myocardial Infarction Receiving Center for ninety days and authorize the Executive Director to sign the contract extension.

Vote: 5-0

Motion Passed

J. Amendment to Ambulance Provider Agreement with Mercy Medical Transport

Mr. Doyle presented a second amendment to the Ambulance Provider Agreement with Mercy Medical Transport. The agreement is in a present contract extension which terms December 31, 2018. The second amendment would again extend the present agreement for one year to December 31, 2019. The Agency is presently working with Dr. Sergienko and Supervisor Menetrey to modernize the response grid system in Mariposa County. This second contract extension would allow enough time to complete that project and develop a new ambulance provider agreement. The Board was asked to approve the amendment and authorize the Executive Director to sign the contract extension.

M/S/C (Menetrey/Tofanelli) To approve the Second Amendment extending the Ambulance Provider Agreement with Mercy Medical Transport for one year and authorize the Executive Director to sign the contract extension.

Vote: 5-0

Motion Passed

K. Agreement with EndPoint EMS Consulting, LLC

Mr. Doyle presented a professional services agreement with EndPoint EMS Consulting, LLC for the development of the Request for Proposal for Emergency and Non-Emergency Ground Ambulance Service in Calaveras County. The term of the agreement is not to exceed eighteen months beginning on January 1, 2019 and ending on June 30, 2020. The contract value is not to exceed \$75,000 and will be paid from a Board-approved budget line item in the Agency operating budget. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

In Board discussion, Supervisor Tofanelli was supportive of the RFP process, citing the controversial nature of ambulance provider service in terms of response times and misunderstandings.

M/S/C (Tofanelli/Menetre) To approve the Agreement with EndPoint EMS Consulting, LLC and authorize the Executive Director to sign the contract.

Vote: 5-0

Motion Passed

L. EMS Training and Monitoring Fees

Mr. Doyle reviewed the history and Board approval of the present EMS monitoring fees collection from ground ambulance service providers. The present fees are \$5.35 per emergency transport and \$2.00 per non-emergency transport, based on the call volumes of FY 2007/2008.

As the Agency has maintained a fiscally responsible operating budget for many years, it was determined an increase in the current monitoring fees is not warranted.

However, the Agency wants to provide enhanced skills training for EMS field personnel, that would include a mobile education program utilizing the SimMan manikin. Training would be delivered to ambulance providers and fire departments throughout the MVEMSA region. The program would require the hiring of another EMS Specialist II and would comprise 0.6 FTE of that employee's job responsibilities.

To support the personnel and operational costs of providing the enhanced training program, the Agency proposes the addition of a training fee of \$65,000 annually that would be charged proportionally to the ground ambulance providers based on their present portion of the emergency transport fees. The new fee would become effective with each new contract period. The Board was asked to approve the new training fee.

In discussion, Alan McNany shared the history of how the monitoring fees came to exist. Supervisor DeMartini expressed concern for requiring ambulance providers to pay for programs that benefit fire agencies. Supervisor Tofanelli requested the Agency bring progress reports to the Board on the effectiveness of the training program within one year of its inception.

M/S/C (DeMartini/Morgan) To approve the EMS Training Fee as requested.

Vote: 5-0

Motion Passed

M. Change to Non-Exclusive Operating Areas in Stanislaus County

Mr. Doyle presented a recommendation letter and discussed the reasoning for including presently identified Stanislaus County ambulance response Zones B and C in the response area cited in the RFP for Metropolitan Emergency Ground Ambulance Service in Stanislaus County. Zones B and C are presently non-exclusive operating areas, but to be included in the RFP, the Agency would make a recommendation to the Board of Supervisors to designate these two zones as exclusive operating areas. This would guarantee uninterrupted ambulance service to the citizens residing in these two response zones. The Board was asked to approve the recommendation and sign the recommendation letter.

In Board discussion, Supervisor DeMartini cited the description for Zone B as incorrect. The Agency was asked to correct the description and include the response grids for clarity. The result would show that Zone B does not interfere with the response area serviced by Patterson District Ambulance.

M/S/C (DeMartini/Morgan) To approve the recommendation as corrected and send the signed letter to the Stanislaus County Board of Supervisors.

Vote: 5-0

Motion Passed

N. Stanislaus County RFP

Mr. Doyle updated the Board on the present development of the RFP for Metropolitan Emergency Ground Ambulance Service in Stanislaus County. The present timeline may require a Special Meeting of the JPA Board to be presented with the RFP for approval. The Board was asked to approve the establishment of a Special Meeting if needed.

M/S/C (Tofanelli/DeMartini) To set a special meeting if needed for Wednesday, January 9, 2019 at 9:00 am to be held at Copperopolis Fire Station Training Room for the purpose of receiving the RFP for Metropolitan Emergency Ground Ambulance Service in Stanislaus County for approval.

Vote: 5-0

Motion Passed

O. Stanislaus County Ambulance Provider Response Compliance Reporting

Mr. Doyle reviewed the public report format for the Stanislaus County ground ambulance provider response compliance for the period of January 2018 thru September 2018. The ambulance provider agreements are in current contract extensions through October 31, 2019. A provision of the contract extension is that response compliance fines and penalties will not be collected during the extension period, but the Agency will still monitor compliance and provide public reporting on the Agency website as well as in reports to the JPA Board of Directors, Stanislaus County Emergency Medical Services Committee and the Stanislaus County Board of Directors. Moving forward, these public reports will be on the JPA Board meeting agenda consent calendar.

P. Farewell Presentation for Departing Board Member

Mr. Doyle presented a plaque to Supervisor Lynn Morgan thanking her for her service to the JPA Board of Directors.

Q. Agency and County Reports

Agency – Mr. Doyle reported Air Methods doing business as Mercy Air has ended their staffing agreement with SEMSA to provide staffing to the air ambulance based in Mariposa County. Air Methods is now staffing the air ambulance with their own clinical staff. There has been no interruption in air ambulance service.

Alpine County – No report.

Amador County – No report.

Calaveras County – No report.

Mariposa County – No report.

Stanislaus County – No report.

R. Next Scheduled Meeting

Possible Special Meeting January 9, 2019 at 9:00 AM, Copperopolis Fire Station Training Room
Regular Meeting February 13, 2019 at 9:00 AM, Copperopolis Fire Station Training Room

S. Adjournment

Supervisor Woodrow adjourned the meeting at 10:08 AM.