

**Mountain-Valley  
Emergency Medical Services Agency  
Board of Directors Meeting Minutes  
April 9, 2014**

Location: Copperopolis Fire Station  
Training Room  
370 Main St.  
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Chairman Jim DeMartini – Stanislaus County; Louis Boitano – Amador County; John Carrier – Mariposa County; Terry Woodrow – Alpine County

Board Members Absent: Debbie Ponte – Calaveras County

Guests: None

Staff: Richard Murdock - Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

**A. Call to Order**

The meeting was called to order at 9:05 am by Chairman Jim DeMartini with a quorum of members present.

**B. Welcome and Introductions**

The Chair welcomed those present.

**C. Correspondence**

None

**D. Additions/Deletions, Corrections to Agenda**

None

**E. Public Forum**

None

**F. Approval of Consent Calendar**

Chairman DeMartini pulled Consent Item #3, Approval of Out-of-State Travel Request, for further discussion.

M/S/C (Boitano/Woodrow) To Approve Consent Calendar Items 1 & 2.

Vote: 4-0

**Motion Passed**

Mr. Murdock gave some background information regarding the Pinnacle conference, an annual EMS Leadership event. Three main topics in the July 2014 conference very pertinent to the Agency's current activities are: Community Paramedicine, Partnership with Fire in EMS, and Integration of Health Care. Mr. Murdock explained how these topics are very

pertinent to the Agency's current objectives and activities, and requested the Board approve his travel to attend the conference.

**M/S/C (Boitano/Woodrow) To Approve Consent Calendar Item 3.**

Vote: 4-0

**Motion Passed**

**G. Amendment to Inspironix Contract**

Mr. Murdock explained the originally approved FY 2013/2014 contract value for Inspironix, Inc. has been exceeded due to data requirements for the Calaveras RFP as well as unexpected requirements from the State EMS Authority regarding the NEMSIS database. The requested contract amendment will increase the present contract value to cover expected activities through June 30, 2014.

In discussion regarding plans for the next fiscal year, Mr. Murdock explained the Agency will move away from historical data as currently reported by Inspironix, and will move toward real-time system surveillance and compliance data through First Watch.

**M/S/C (Woodrow/Boitano) To Approve the Amendment to the Inspironix Contract.**

Vote: 4-0

**Motion Passed**

**H. Fowler Peak Radio Site Lease Agreement**

Mr. Murdock explained the purpose of this back-up radio site to service rural providers in Stanislaus County. Although Homeland Security Grant funds have been used for this purpose in the past, that funding is not available now. The Agency owns the medical licensing and will pick up a \$200/month rent with annual escalation as cited in the contract. This amount can be absorbed into the communications budget.

**M/S/C (Woodrow/Carrier) To Approve the Lease Agreement**

Vote: 4-0

**Motion Passed**

**I. Advanced EMT Program for Calaveras County**

Mr. Murdock reported the program start date is planned for Fall 2014. The Agency has selected three primary instructors, including Brian Dickson of Ebbetts Pass Fire Protection District. Mark Twain Medical Center is paying for the training equipment, students and instructors. The Agency has developed the curriculum. Dr. Mackey will serve as the Medical Director. Richard Murdock will serve as the Program Director. Classes will be held at Mark Twain Medical Center.

**J. Surveillance Software**

As discussed earlier in Item G, Mr. Murdock reiterated the Agency is looking forward to real-time EMS system surveillance and reporting that will be provided by First Watch.

**K. Calaveras County RFP Policies**

Mr. Murdock explained that in developing an RFP, there are some written policies that are required to explain how the RFP process will be conducted. Although most of the process is described within the RFP document, itself, the Agency developed two policies to address how the RFP would be advertised and how the receipt and announcement of submitted proposals would be handled:

Policy 180.00, Advertisement of Request for Proposal for Exclusive Operating Area(s)

Policy 181.00, Receipt of Response to Request for Proposal for Exclusive Operating Area(s)

M/S/C (Carrier/Woodrow) To Approve the Policies as Written

Vote: 4-0

**Motion Passed**

**L. Executive Session**

Executive Session began at 9:28 am and ended at 9:46 am.

**M. Results of Executive Session**

Chairman DeMartini reported the Agency recommendation for staff compensation and benefits was accepted as written and passed by the Board with 4-0 vote:

- Effective 7/1/2014 the SEP-IRA employer contribution will increase to 20% of gross wages
- Effective 7/1/2015, the SEP-IRA employer contribution will increase to 23% of gross wages and staff will receive a 2% Cost of Living Allowance.
- Effective 7/1/2016, the SEP-IRA employer contribution will increase to 25% of gross wages and staff will receive a 3% Cost of Living Allowance.

Supervisor Boitano extended the Board's appreciation to the Agency employees for all of their efforts.

**N. Agency and County Reports**

Alpine County – No report.

Amador County – No report.

Mariposa County – No report.

Stanislaus County – Westside Ambulance has been in the newspaper frequently due to serious financial problems. LAFCO will look into combining services.

**O. Next Scheduled Meeting**

June 11, 2014, 9:00 AM, Copperopolis Fire Station Training Room

**P. Adjournment**

Chairman DeMartini adjourned the meeting at 9:55 am.