

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 10, 2015**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow – Alpine County; Louis Boitano (Chair) – Amador County; Debbie Ponte – Calaveras County; John Carrier (Vice-Chair) – Mariposa County; Jim DeMartini – Stanislaus County

Guests: Mike Johnson, Dick Barghoorn, Chuck Threlkeld, Robert Cozal, Raymond Viscarra, Alan McNany, Al Lennox, Charity Maness

Staff: Richard Murdock - Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:00 am by Chairman Boitano with a quorum of members present. Let the record show Supervisor Ponte joined the meeting via telephone.

B. Welcome and Introductions

The Chair welcomed those present and self-introductions were accomplished.

C. Correspondence

None.

D. Additions/Deletions, Corrections to Agenda

None.

E. Public Forum

None.

F. Approval of Consent Calendar

M/S/C (Woodrow/DeMartini) To Approve the Consent Calendar.

Roll Call Vote: Woodrow - Aye; Boitano - Aye; Ponte - Aye; Carrier – Aye; DeMartini – Aye 5-0

Motion Passed

G. ALS Ambulance Provider Agreements for Calaveras County

Mr. Murdock presented the ambulance provider agreements resulting from the Calaveras County RFP. American Legion Ambulance will provide service to the North and South Zones. Ebbetts Pass Fire Protection District will provide service to the East Zone. The current ambulance agreements will term on 6/30/15. The new agreements are for a period of 5 years and will be in effect from July 1, 2015 thru June 30, 2020. The Board was asked to approve the agreements.

Supervisors Carrier, Boitano and Ponte each expressed their thanks to the MVEMSA staff, complimenting the efforts to produce thorough, detailed and well thought-out agreements. Mr. Murdock commented he would pass the Board's thanks to Marilyn Smith, who worked extensively on this project.

Mr. Murdock also cited the efforts of the providers to negotiate the final provisions in the spirit of a great working relationship.

Mr. Lennox echoed the positive working relationship with the Agency and stated he had his Board's approval to execute the contract at this meeting.

Chief Johnson will take the contracts to his District meeting in June for signature.

M/S/C (Woodrow/DeMartini) To Approve the Ambulance Provider Agreements for Calaveras County to begin on July 1, 2015 and end June 30, 2020.

Roll Call Vote: Woodrow - Aye; Boitano - Aye; Ponte - Aye; Carrier – Aye; DeMartini – Aye 5-0

Motion Passed

H. FY 15/16 County Contribution Letters

Mr. Murdock explained the process and formula used to derive the annual amounts reflected in the FY 15/16 County Contribution letters. The offset of Stanislaus County's contribution by ambulance zone fees was also addressed in response to the question from Supervisor DeMartini.

I. FY 15/16 County Contracts

Mr. Murdock presented the FY 15/16 Member County contracts for approval and discussed the minimal contract language changes for the current year.

M/S/C (Woodrow/Carrier) To Approve the FY 15/16 County Contracts as written

Roll Call Vote: Woodrow - Aye; Boitano - Aye; Ponte - Aye; Carrier – Aye; DeMartini – Aye 5-0

Motion Passed

J. Agency Fee Schedule

Mr. Murdock outlined proposed changes to the Agency Fee Schedule, citing that fee increases are needed due to increased processing and reporting times to meet EMS Authority requirements. He also cited that even the increased fee levels remain lower than the Agency's neighboring counties and most LEMSAs in the state. The new schedule would become effective January 1, 2016.

Supervisor Ponte asked if a study had been performed prior to determining the fee changes.

Mr. Murdock explained the fee amounts were derived from a comparison of neighboring counties and an assessment of the increase in workload to the Agency because certification fees are lower than those in other regions. Statute does not require EMTs to obtain certification in the counties where they work.

Supervisor Ponte requested an explanation of the four year approval for Training Programs.

Mr. Murdock explained the process of detailed evaluation for each program before it is approved and semi-annual audits to verify program compliance. Since it is a large process, a four year term of approval is granted.

Supervisor Ponte commented on the increase in fees for a Paramedic Program.

Mr. Murdock explained the fees were increased from \$5,000 to \$10,000. There is currently not a Paramedic Program in any of Agency's member counties.

Supervisor Ponte stated she does not want the fee structure to deter programs.

M/S/C (Carrier/Ponte) To Approve the revised Agency Fee Schedule

Roll Call Vote: Woodrow - Aye; Boitano - Aye; Ponte - Aye; Carrier – Aye; DeMartini – Aye 5-0

Motion Passed

Let the record show Supervisor Ponte left the meeting at 9:28 am.

K. Proposed FY 15/16 Preliminary Budget

Ms. Watson gave a PowerPoint presentation to outline the major components of the proposed FY 15/16 Preliminary Budget.

Supervisor DeMartini asked for clarification on the difference in the State allocation from FY 14/15 as well as the amount in the contingency fund. Answers were supplied.

M/S/C (Woodrow/DeMartini) To Approve the FY 15/16 Preliminary Budget

Vote: 4-0

Motion Passed

L. Annual Review of JPA Agreement

The Board reviewed the Joint Powers Authority Agreement. There were no issues identified and no recommendations for change.

M/S/C (Carrier/Woodrow) To Approve the JPA Agreement as written

Vote: 4-0

Motion Passed

M. Annual Review of ByLaws

The Board reviewed the Agency ByLaws, noting the last change was in 1998. There were no concerns or recommendations for change.

M/S/C (Carrier/Woodrow) To Approve the JPA Agreement as written

Vote: 4-0

Motion Passed

N. Election of the FY 15/16 Chairperson and Vice-Chairperson

After consulting the chairperson history list and discussion among the Board members, it was decided to keep the existing officers for another term. Supervisor Bointain will remain the Chairperson. Supervisor Carrier will remain the Vice-Chairperson.

M/S/C (DeMartini/Woodrow) To keep the existing officers for FY 15/16

Vote: 4-0

Motion Passed

O. Executive Session

Executive Session began at approximately 9:45 am and ended at approximately 10:15 am.

P. Results of Executive Session

The Board approved a contract amendment for Dr. Mackey returning his work hours to 35 hours per month.

The Board approved a salary step range for the Executive Director and the Deputy Director and placed each at Step 2 in the range.

The Board approved an education incentive of \$350 per month for employees seeking a graduate degree and \$250 per month for employees seeking an undergraduate degree.

Q. Agency and County Reports

Alpine County – No report.

Amador County – No report

Calaveras County – No report

Mariposa County - No report

Stanislaus County – No report.

R. Next Scheduled Meeting

August 12, 2015, 9:00 AM, Copperopolis Fire Station Training Room

S. Adjournment

Chairman Boitano adjourned the meeting at approximately 10:20 AM.