

**Mountain Counties Emergency Medical Services Agency  
Board of Directors Meeting Minutes  
October 25, 2024**

Location: Via Zoom

Time: 9:00 AM

Board Members Present: Jeff Brown (Chairperson) – Amador County; Miles Menetrey (Vice Chairperson) – Mariposa County; Terry Woodrow - Alpine County; Gary Tofanelli – Calaveras County

Guests: Alan McNany– American Legion Ambulance

Staff: Cindy Murdaugh – Executive Director; Thomas Morton – Acting Executive Director; Andrea Ramirez – Executive Secretary/Financial Services Assistant; Mark Ferreira – QI Coordinator; Marc Stevenson – Disaster Preparedness Coordinator; Dr. Kimberly Freeman – Agency Medical Director

**A. Call to Order**

The meeting was called to order at 9:06 AM by Chairperson Brown with a quorum of four members present.

**B. Welcome and Introductions**

Chairperson Brown asked for Mrs. Ramirez to introduce those in attendance.

**C. Correspondence**

None

**D. Additions, Deletions, Corrections to Agenda**

M/S/C (Woodrow/Tofanelli) To approve the agenda as submitted.

Roll Call Vote:

Alpine County Aye

Amador County Aye

Calaveras County Aye

Mariposa County Aye

**Motion Passed 4-0**

**E. Public Forum**

Alan McNany shared that with the current state of the economy, ALA’s operating expenses have increased 14%, revenue up 7% a year over the past couple years. Second year in the red, however their reserves are good so he is not concerned. He asked that when MCEMSA implements things in the future, please be aware of costs to providers.

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**F. Approval of Consent Calendar**

M/S/C (Woodrow/ Tofanelli) To approve the revised consent calendar. To include policy revisions requested by Dr. Freeman.

Roll Call Vote:

Alpine County Aye

Amador County Aye

Calaveras County Aye

Mariposa County Stepped out of meeting

**Motion Passed 3-0-1**

**G. Accounts Receivable Balance Sheet**

Mrs. Ramirez shared with the Board that the Agency has collected sixty-five percent of the outstanding invoice amount from A/R reconciliation that was brought to the Board August 23, 2024. Total collected amount \$236,924.56 with a remaining balance of \$126,849.36 Some providers have confirmed unpaid balance and the Agency is awaiting their payment of approximately 15,000.

**H. Agency and County Reports**

Ms. Murdaugh reported that the Agency has received an approval letter from the state for the CY/2023 EMS plan and QI plan. The state general fund agreement with EMSA was approved with the corrected address.

Mr. Morton explained that the Agency has been working on switching the Agency network to a serverless environment target date of October 31<sup>st</sup>. Having this transition will help with the workflow of the Agency. We will start working on the CY 2024 EMS Plan in January The Agency is evaluating the Agency website to revamp and update. The Agency is looking at different options to simplify the certification process.

Alpine County – No Report

Amador County – No Report

Calaveras County – No Report

Mariposa County – No Report

**I. Next Scheduled Regular Meeting**

Friday, December 20, 2024, at 9:00 AM in person at Copperopolis Fire Station. A Zoom option will be offered as well.

**J. Adjournment**

Chairperson Brown adjourned the meeting at 9:25 AM.