

**Mountain Counties  
Emergency Medical Services Agency  
Board of Directors Meeting Minutes  
Special Meeting June 5, 2024**

Location: Via Zoom  
 Time: 1:30 PM

Board Members Present: Jeff Brown (Chairperson) –Amador County; Miles Menetrey (Vice Chairperson) – Mariposa County; Terry Woodrow – Alpine County; Gary Tofanelli – Calaveras County

Guests: Christopher Edgerly – Calaveras County Public Health; Amy Clubb – Mariposa County Public Health; Alan McNany – American Legion Ambulance; Barry Hickerson – AmWest Ambulance

Staff: Cindy Murdaugh– Executive Director; Susan Watson – Executive Secretary / Financial Services Assistant; Andrea Ramirez – Executive Secretary / Financial Services Assistant; Mark Ferreira – Quality Improvement Coordinator; Marc Stevenson – Disaster Preparedness; Derek Cole – Agency Counsel

**A. Call to Order**

The meeting was called to order at 1:30 P.M by Chairperson Brown with a quorum of four members present.

**B. Welcome and Introductions**

There was a roll call for the Board members and self-introductions by the meeting attendees.

**C. Planning Discussion**

Ms. Murdaugh explained to the Board the Agency has value in extending Ms. Watson’s employment so we can properly prepare for the end of Fiscal Year 23/24 and proper planning for FY 24/25.

Ms. Watson said the items that will be worked on during her extension period include the FY 24/25 Budget, Member County Agreements, State General Fund Application, EMS Plan, and fiscal year close out of financial records. She further explained that the financial auditor, Roman Richardson, will present the FY 22/23 audit report to the Board at the June 21, 2024 meeting. She would be able to answer questions that may come up.

Supervisor Woodrow questioned how long the extension would be.

Ms. Watson replied to the end of June 2024, depending on the Board’s decision.

The Board acknowledged Ms. Watson’s request, thanked her and agreed to extend her employment into July 2024 with the understanding she has the right to terminate sooner.

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**M/S/C** (Tofanelli/ Woodrow) To extend Ms. Watson's employment until July 31, 2024 with an early termination possible when the work is completed.

Roll Call Vote:

Alpine County Aye

Amador County Aye

Calaveras County Aye

Mariposa County Aye

**Motion Passed 4-0**

**D. Next Scheduled Regular Meeting**

Friday, June 21, 2024 at 9:00 AM at Copperopolis Fire Station Training Room.

**E. Adjournment**

Chairperson Brown adjourned the meeting at 1:39 PM