

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
Special Meeting June 24, 2022**

Location: Via Zoom
Time: 4:00 PM

Board Members Present: Gary Tofanelli (Chairperson) – Calaveras County; Jeff Brown (Vice-Chairperson) – Amador County; Terry Woodrow – Alpine County; Miles Menetrey – Mariposa County; Buck Condit – Stanislaus County

Guests: Jim Whitworth – Mariposa County Public Health

Staff: Cindy Murdaugh – Executive Director; Susan Watson – Executive Secretary / Financial Services Assistant; Derek Cole – Agency Counsel

A. Call to Order

The meeting was called to order at 4:12 PM by Chairperson Tofanelli with a quorum of five members present.

B. Welcome and Introductions

Ms. Watson conducted a roll call of the JPA Board members.

Chairperson Tofanelli identified the remaining attendees.

C. Bid Proposal from David Anderson Construction

Chairperson Tofanelli reported the original bid from David Anderson Construction in the amount of \$38,000 was distributed to the other Board members after the JPA Board of Directors meeting on June 20, 2022. Subsequently, Mr. Cole advised there is a requirement to use prevailing wages and the original quote was not based on that. An updated proposal was received last night.

Supervisor Menetrey asked why prevailing wages are required.

Mr. Cole explained there are a combination of two labor codes that say if public money is being used for the public office space, then prevailing wages must be paid.

Chairperson Tofanelli stated the proposal is now \$50,830.00 and Mr. Cole advised it should meet the limit for this type of project. He said the resulting work will provide a fresh workspace for the Agency staff. Mr. Cole will draft a standard contract to include a 5% retention to be paid at the end of 30 days after completion of the work. He is hopeful to have a signed contract by Monday, June 27, 2022 so work can begin right away. Tom Morton from the Agency will be coordinating with the vendor to run the computer network cabling at the correct stage of the remodel.

M/S/C (Woodrow/Menetrey) To proceed ahead with the tenant improvements.

Motion Passed 5-0

D. Next Scheduled Meeting

Monday, July 11, 2022 at 10:00 AM. An in-person meeting at Copperopolis Fire Station was requested if possible with a Zoom option.

E. Adjournment

Chairperson Tofanelli adjourned the meeting at 4:22 PM.