

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
August 12, 2020**

Location: Via Teleconference Only
 Time: 9:00 AM
 Board Members Present: Gary Tofanelli (Chairperson) – Calaveras County; Jeff Brown (Vice-Chairperson); Terry Woodrow – Alpine County; Miles Menetrey – Mariposa County; Jim DeMartini – Stanislaus County
 Guests: Joshua Brace - Modesto Fire Department and Westside Ambulance; John Rohrabough – Fire Chief, City of Angels Fire Department, Rich Dickinson – Fire Chief, Calaveras Consolidated Fire Protection District; Mike Johnson- Fire Chief, Ebbetts Pass Fire District; Cameron Gebhardt, Modesto Fire Department; Joel Schwartz – Fire Chief, Copperopolis Fire Protection District; Derek Cole – Agency Legal Counsel
 Staff: Lance Doyle – Executive Director; Cindy Murdaugh – Deputy Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:02 AM by Chairperson Tofanelli with a quorum of five members present.

B. Welcome and Introductions

Ms. Watson introduced the JPA Board members, Agency staff and guests who had joined the conference call and provided opportunity for any others on the call to identify themselves.

C. Correspondence

None.

D. Additions/Deletions, Corrections to Agenda

Mr. Doyle requested to delete action Items J and K from the agenda.

Mr. Doyle stated an urgent item regarding the Calaveras RFP had come up in the past 24 hours and needed to be addressed by the Board. He asked Item I, Calaveras RFP Update be changed from an informational item to an action item.

Supervisor DeMartini noted there is a correction to Item G for Stanislaus County’s contract. Mr. Doyle affirmed there had been a change in the insurance language on page 4 which was sent out to the Board last week.

M/S/C (Woodrow/Brown) To approve the change to Item I, making it an action item..

Roll Call Vote:

Alpine County: Aye

Amador County: Aye

Calaveras County: Aye

Mariposa County: Aye

Stanislaus County: Aye

Motion Passed 5-0

E. Public Forum

None

F. Approval of Consent Calendar

M/S/C (Brown/Woodrow) To approve the Consent Calendar

Roll Call Vote:

Alpine County: Aye

Amador County: Aye

Calaveras County: Aye

Mariposa County: Aye

Stanislaus County: Aye

Motion Passed 5-0

G. FY 20/21 Member County Contract with Stanislaus County

Mr. Doyle introduced the FY 20/21 Member County Contract with Stanislaus County citing the County's requested change to the insurance language which increased the Agency's requirement to carry general liability insurance limits from \$1 million to \$2 million. There is no financial impact to the Agency as the current policy meets this updated requirement.

Supervisor DeMartini affirmed Stanislaus County is in agreement with the contract with the updated insurance language.

M/S/C (DeMartini/Brown) To approve the agreement with Stanislaus County.

Roll Call Vote:

Alpine County: Aye

Amador County: Aye

Calaveras County: Aye

Mariposa County: Aye

Stanislaus County: Aye

Motion Passed 5-0

H. FY 20/21 Agreement with the State of California Emergency Medical Services Authority

Mr. Doyle requested approval to enter into the annual agreement with the State of California EMS Authority of the State Matching Funds. The contract is for \$366,279 and represents \$155 more than the previous year's allocation.

M/S/C (Woodrow/Menetrey) To approve the Agreement with the State of California Emergency Medical Services Authority

Roll Call Vote:

Alpine County: Aye

Amador County: Aye

Calaveras County: Aye

Mariposa County: Aye

Stanislaus County: Aye

Motion Passed 5-0

I. Calaveras RFP Update

Mr. Doyle explained in the past 24 hours the Agency has been asked by the Calaveras Board of Supervisors to look at a couple of things in the Calaveras RFP.

After the Proposer's Conference, the Agency extended the due date on proposals from August 13, 2020 to September 17, 2020. That was agreed upon and requested by those in attendance at the Proposers Conference and based on the Agency still formatting and obtaining the 2019 call data.

Supervisor Tofanelli stated he was asked yesterday by the Board of Supervisors by a vote of 5-0 to request a postponement or delay in the RFP and come out with a new date later than September 17, 2020.

Mr. Doyle explained the Calaveras County Fire Districts JPA raised a concern at the Board of Supervisors meeting regarding their perceived inability to bid on the RFP due to minimum qualification language. The intent behind the language is not to exclude the newly formed JPA, so the Agency spoke with our counsel this morning and is asking the Board to approve the Agency's preparation of an addendum clarifying the minimum requirements for a proposer so that it does not exclude the Calaveras County Fire Districts JPA.

Mr. Doyle asked the Board to also approve for staff and counsel to prepare a second addendum that postpones or extends the current proposal due date of September 17, 2020. That may or may not affect the April 1, 2021 implementation date, which is why Items J and K were requested to be deleted from this meeting's agenda. The Agency needs to work on the impact to the overall calendar prior to issuing those extensions.

Mr. Doyle further asked the Board to set a Special Meeting as early as Monday, August 17, 2020 schedules permitting in order to review and approve the two addendums.

Supervisor Tofanelli clarified the period of extension would be 30-45 days, which Mr. Doyle affirmed and would give proposers 2 – 2 ½ months from today.

M/S/C (Woodrow/Brown) To approve the development of two addendums to the RFP, the first to clarify the minimum qualifications for a proposer; the second to extend the due date of the proposals; and to schedule a Special Meeting of the Board to review and approve those addendums.

Roll Call Vote:

Alpine County: Aye

Amador County: Aye

Calaveras County: Aye

Mariposa County: Aye

Stanislaus County: Aye

Motion Passed 5-0

J. Amendment to Ambulance Provider Agreement with American Legion Ambulance

Item removed from the agenda.

K. Amendment to FRALS Agreement with Copperopolis Fire Protection District

Item removed from the agenda.

L. COVID-19 Response

Mr. Doyle reported the Agency has been actively supporting the member counties through the COVID-19 response since February 2020. The Agency is heavily involved with resource requesting in Stanislaus County; and have been helping Calaveras and Amador counties with some resource requesting specifically in terms of staffing. The Agency put together a couple of teams of EMTS and with the expanded scope of practice approved by the State, have been able to send in these teams to test all of the residents in skilled nursing facilities in three of the member counties as requested by the Public Health Officer. In Calaveras County all of the fire agencies have been trained to self-test their staff for COVID-19. On Sunday, the Agency received a very short notice request for help with testing a facility in Amador County and the fire agencies stepped up quickly to meet that need in under 18 hours notice. The Agency remains actively involved in most of the EOCs and in supporting the response.

Supervisors Tofanelli and Brown each thanked the Agency for their efforts during the pandemic.

M. Agency and County Reports

Agency – Mr. Doyle reported Agency staff were moving toward more normal staffing in the office. Remote work is still available for those who choose it.

In Mariposa County, the Agency was able to get FirstWatch response data sooner than first thought and is currently working through the 2018 and 2019 data validation. Coordination meetings with Supervisor Menetrey and Dr. Sergienko will resume soon.

Alpine – Supervisor Woodrow reported the county is dealing with a huge influx of recreational visitors and dealing with that with Fire and EMS.

The Board members would like to move back to in-person meetings at Copperopolis Fire if possible. If meetings remain virtual, the Board would like to change to Zoom rather than teleconference.

The Agency will work through the options.

M. Next Scheduled Regular Meeting

The next regular meeting will be on Wednesday, October 14, 2020 at 9:00 AM; Location to be determined.

The special meeting will be via teleconference on Monday, August 17, 2020 at 9:30 AM. All Board members and Agency legal counsel indicated they would be able to attend.

N. Adjournment

Chairperson Tofanelli adjourned the meeting at 9:34 AM.