

Healthcare Emergency Preparedness Council

Memorial Medical Center 1700 McHenry Ave, Modesto (McHenry Village)

Minutes – January 3, 2011

In Attendance –X

	AMR		Hope Medi-van		MVEMSA
X	Casey Saunders	X	Susan Watson	X	Doug Buchanan
	Cindy Wolston		Hospice	X	Richard Murdock
	Dave Murphy	X	Richard McGinthy		Steve Andriese
	Mike Corbin		Hylond HC		Tom Morton
	ARC		Belinda Guzman		OES
	Jana Barton		H.S.A.		Deborah Thrasher
	BHRS-HMHT/SAT		Greg Diederich		OVHD
X	Ken Huntley		Janwyn Funamura		John Budworth
	CDPH		Jim Ferrera	X	Vivian Thompson
X	Tom Hoffman	X	John Walker, MD		PDA
	CHA		Mary Sherwood		Barry Hurd
	Loni Howard	X	Randy Fike		Pro Transport
	Country Villa	X	Ray Little	X	Brandon Biagi
	Rashmi Birla	X	Renee Cartier		Dan Bobier
	DMC		KMC		David Mattai
X	Kay Gordon		Brandy Balch		RDMHS
	EMC		Chris Neilson	X	Shellie Lima
	Melissa Snyder		Cynthia Court		Riverbank Nursing
X	Renee Pimentel	X	Mere Tawake		Linda Ranaldi
	English Oaks		Samantha Samn		SC DCF
	Jeff Archa		MCC	X	Teri Norton
	Evergreen		Karen Turner		SCSO
X	Christine Hoover		Marianne Shaw, Secretary		Darrell Freitas
	Daniel Cipponeri		Michael Rossini, MD		Vintage Faire Nursing
	Gallo		Peggy Raymer		Julie Arahamson
	Jeff Wilson	X	Sharon Perry		VNA
	Troy Lute	X	Tammie Waddle, Vice Chair	X	Donna Gregg
	GVHC		MFD/EMS		YCCD
X	Scott Penner, Chair		Alicia Hinshaw		Antoinette Herrera
					Becky Crow
					Leta Love

Visitors

X	Brenda Doner				

1. Welcome and Introductions

Scott Penner called the meeting to order at 12:59 pm, and welcomed everyone.

2. Approval of Minutes

Motion: (John Walker, MD / Ken Huntley) to approve the minutes. Motion carried with following corrections to minutes:

Healthcare Emergency Preparedness Council

Memorial Medical Center 1700 McHenry Ave, Modesto (McHenry Village)

- 1) Ken Huntley noted his organization is now: BHRS-HMHT/SAT not BHRS-CERT
- 2) Doug Buchanan noted: **EMSystem Process** – Doug Buchanan reported that for the last drill, they did not use ~~EMS~~ **EMSystem** to show activation or for communications. ~~There is a~~ **A** written protocol ~~that this needs to be done~~ **developed** for activation ~~during events of Hospital HCC's.~~
- 3) Sharon Perry noted: 2. The Health Executives ~~meet~~ **met** and listened to the CEO of Stanislaus Surgical Hospital account of ~~and~~ a plane crash in Sue Falls resulting in **an** MCI. Since we are in the SFO flight path, we could learn from this event. The exciting item was **that** like Stanislaus County, all players worked well together to meet the needs of the event **of** which ½ were casualties. There was great ~~sensitive~~ **sensitivity** in the community ~~in~~ **during the** finding and sheltering personal belongings to give back to the families

The 2011 SCHEPC Meeting Schedule was established as follows:

- January 3, 2011
- February 7, 2011
- March 7, 2011
- April 4, 2011
- May 2, 2011
- June 6, 2011
- July 11, 2011 (Moved for Independence Day Holiday)
- August 1, 2011
- September 12, 2011 (Moved for Labor Day Holiday)
- October 3, 2011
- November 7, 2011
- December 5, 2011

Committee Reports

3. Hospital Facility Work Group

- **Work Group Comments** – None, the work group did not meet.
- **EMSystem Process** – Doug Buchanan reported:
 - They still need to deploy a protocol and will have the work group work on it. Will try to have a draft for next meeting.
 - Looking into the possibility of an unscheduled drill by the end of the state's fiscal year which is in June which is rumored to be an ambulance drill.

4. Skilled Nursing Facility Work Group

- **Work Group Comments** – No report given. (Daniel Cipponeri not present)

5. Clinic and Outpatient Healthcare Work Group

- **Work Group Comments** – Ray Little reported:
 - EOP Draft being reviewed.
 - HVA being done.

6. Field Medical Services Work Group

- **Work Group Comments** – Alicia Hinshaw not present, Richard Murdock noted:
 - Wednesday the 5th the work group will meet and February training dates being developed. Renee Cartier asked if these would include field treatment items. Richard noted that was a good idea and would include.
 - Updated assessment tool due the end of January.
 - LIMSA Grant deliverable is assessment of where to place one of the state's 3 mobile hospitals which occupies the space of two foot ball fields.

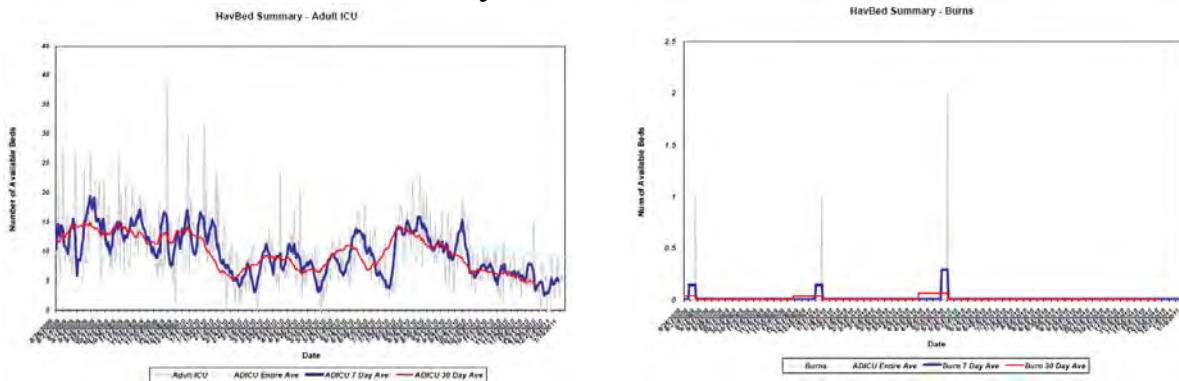
Healthcare Emergency Preparedness Council

Memorial Medical Center 1700 McHenry Ave, Modesto (McHenry Village)

- **Patient Tracking Update** – Randy Fike noted:
 - Good turn out and set 14 drill dates for next year. Going to every other month and doing 12 hour drills, patient tracking work group will also follow this every other month schedule. Goal of this is to get better compliance by doing it less often but asking for more compliance.
 - Working on the resource tracking software with vendor and a training document. Working on creating a train the trainer program looking for volunteers to become trainers. This software has unlimited licenses with no annual costs. This program has user assigned levels where each hospital can have a user to manage their own stock. The hand held units will work with both this software and patient tracking software. H.S.A. will be the training facility. This is tied to the mutual aid system. First training due in February, 6 hour long but may be able to due in 4-4.5 hours. Shellie Lima ask that Randy verify it is the same as the state program time wise.
- **Tracking Quality Improvement** – Based on Vivian Thompson December question, Doug Buchanan was to bring a chart show the group that there has been progress in gaining better compliance. That still needs to be done.

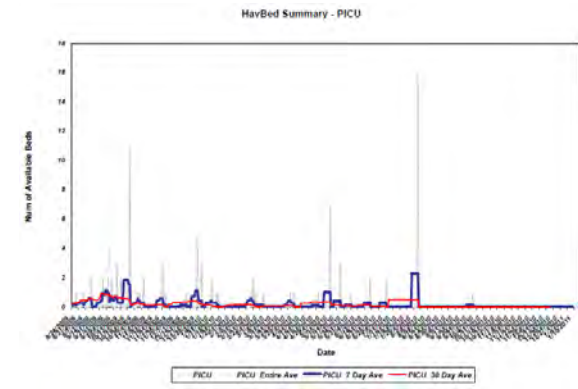
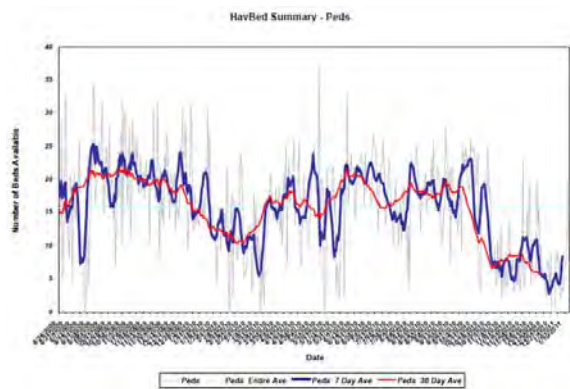
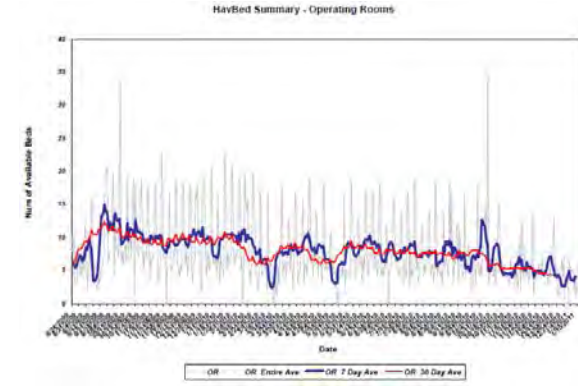
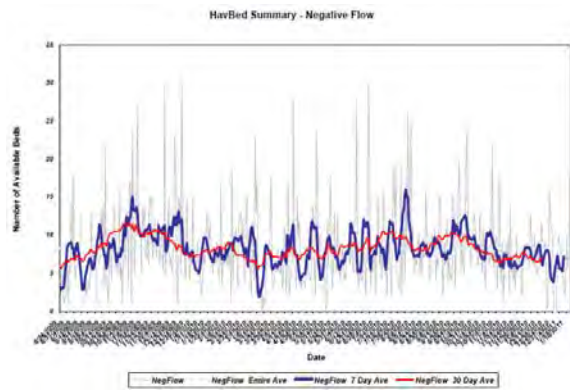
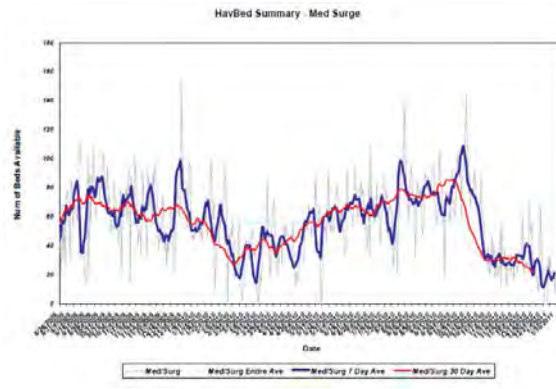
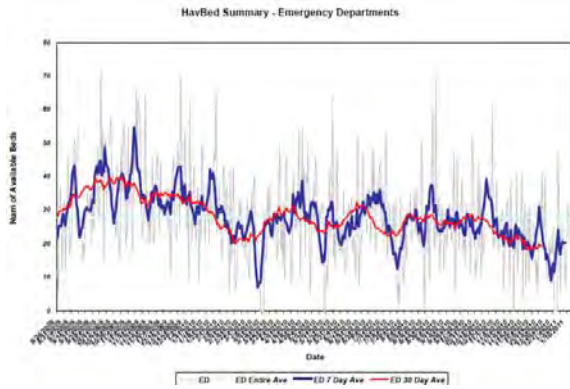
7. Grant and Contract Oversight Work Group

- Renee Cartier –
 - **Golden Guardian Full Scale Exercise** – Richard Murdock noted that care and sheltering component had been canceled. There will be an exercise planning meeting at Mountain Valley on January 6th, 10:00 am, EMS conference room, scenario is Floods. Dr. Walker noted given our recent rains, this is good timing.
 - **Grant Training Reimbursement** – Renee noted we can start sending her your training expenses now as it happens or batch it to her. She is flexible either way.
 - **Have Bed Summary** – Looks as follows:



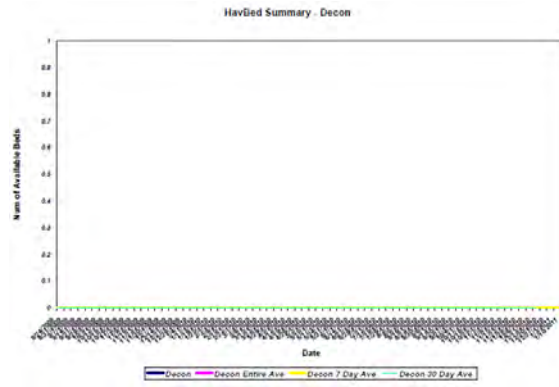
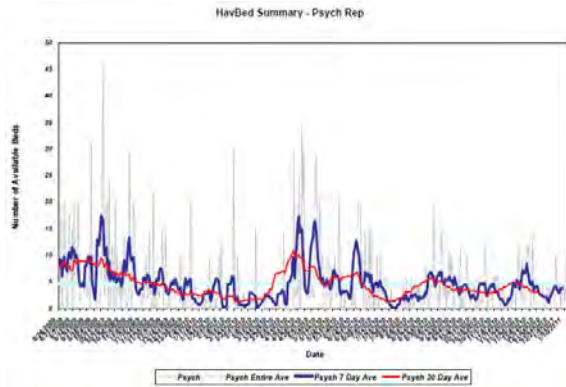
Healthcare Emergency Preparedness Council

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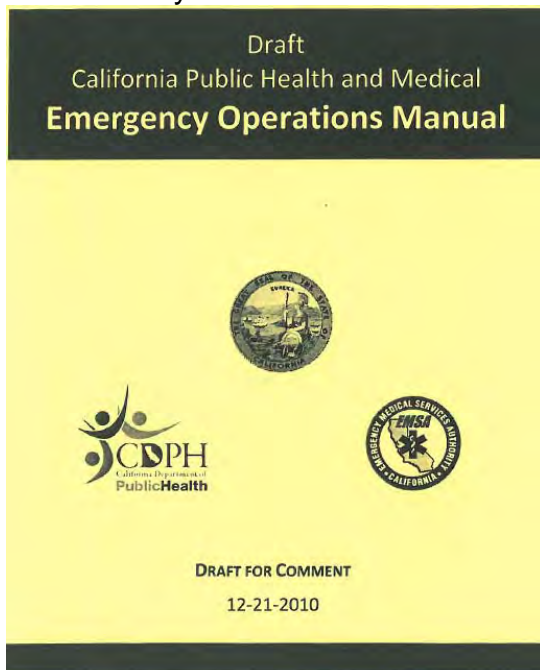
8. Education, Training and Exercise Workgroup

- **Work Group Comments** – Nothing new to report

9. Public Health Report

Dr. Walker Reported –

- Kaiser had an incident in which the water line broke between their storage tank and the facility. The informed us timely. At first it was thought they would go down, but they found they had a by-pass which allowed them to stay operational. This effort was well collaborated upon.
- Below is the cover documents of the new merged California Disaster Medical Operations Manual (CD-MOM) which is used by the EMS Agency and the Health Operations Manual (CD-HOM) which is used by the Public Health Agencies. Please review and provide your documents back to Dr. Walker by February 4th, so we might speak as one voice. Shellie Lima was asked to give her perspective on this issue. She noted that a good place to view the intro letter and forms is on the CDPH.CA.GOV site, Be Prepared page, she will email link to Mountain Valley.



CALIFORNIA PUBLIC HEALTH AND MEDICAL EMERGENCY OPERATIONS MANUAL	
DRAFT 12-21-2010	
TABLE OF CONTENTS	
1	PREFACE 1
2	INTRODUCTION 2
3	Purpose and Scope 2
4	Public Health and Medical System Participants 2
5	Assumptions 3
6	PUBLIC HEALTH AND MEDICAL COORDINATION 5
7	Introduction 5
8	Medical and Health Operational Area Coordinator Program 6
9	Regional Disaster Medical and Health Coordinator/Specialist Program 8
10	SECTION I: PUBLIC HEALTH AND MEDICAL RESPONSE FUNCTIONS 10
11	INCIDENT CONSIDERATIONS 11
12	Introduction 11
13	Unusual Event and Emergency System Activation 11
14	Incident Characteristics 12
15	Health and Medical Incident Level 12
16	Health and Medical System Status 14
17	COMMUNICATION AND INFORMATION MANAGEMENT 16
18	Introduction 16
19	Information Sharing 16
20	Alerting and Notification 21
21	Health and Medical Situation Reporting 27
22	California Health Alert Network 31
23	CDPH and EMSA Duty Officer Programs 32
24	California State Warning Center 35
25	RESOURCE MANAGEMENT 36
26	Introduction 36
27	Health and Medical Resources 36
28	California Disaster and Civil Defence Master Mutual Aid Agreement 37
29	Emergency Assistance Agreements 37
30	Mutual Aid Regions 39
31	Health and Medical Resource Requests and Assistance 41

Healthcare Emergency Preparedness Council

Memorial Medical Center 1700 McHenry Ave, Modesto (McHenry Village)

10. CDPH:

Tom Hoffman –

- 5 year grant for Public Health Emergency Preparedness with CDC guidance will be out in the spring.
- Changes to Grant Administration may affect HPP Grants
- The state is looking at a hierarchy approach for compatibility based on a model/system of 15 capabilities such as mass casualties, etc, using functional tasks and their after action reports (AAR). The goal of this change is to link budget to work plan correlation so all health departments have the same goal of national preparedness. Dr. Walker noted that there are working differences between the west and east coast and often east coast (federal) programs do not always understand the workings of the west coast.

11. CHA: Loni Howard – No presentation, no report

12. OES:

Deborah Thrasher – No presentation, no report

13. RDMHS: Shellie Lima –

- There are still openings in the PIO class.
- Still talking about setting up a mobile hospital in Sacramento
- 2011 State Wide exercise Nov. 17. Exercise planning packages being worked on.

14. Roundtable

No discussion took place.

Adjournment Time: 2:10 pm	
Next Meeting February 7, 2011	

Meeting Room Schedule for 2011

MEMORIAL MEDICAL CENTER EDUCATI

1700 MCHENRY AVE STE. 60B

MODESTO, CALIF. 95355

209-548-7886

209-548-7871

Monday 02/07/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC *** NIGHTINGALE ROOM McHenry Village

Monday 03/07/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC *** NIGHTINGALE ROOM McHenry Village

Monday 04/04/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC *** BARTON ROOM McHenry Village

Monday 05/02/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC ** HIPPOCRATES ROOM McHenry Village

Monday 06/06/2011

Start End Activity Room Location

Healthcare Emergency Preparedness Council

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1:00PM 3:00PM SCHEPC *** BARTON ROOM McHenry Village

Monday 07/11/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC * PASTEUR ROOM McHenry Village

Monday 08/01/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC * PASTEUR ROOM McHenry Village

Monday 09/12/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC *** BARTON ROOM McHenry Village

Monday 10/03/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC ** HIPPOCRATES ROOM McHenry Village

Monday 11/07/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC * PASTEUR ROOM McHenry Village

Monday 12/05/2011

Start End Activity Room Location

1:00PM 3:00PM SCHEPC * PASTEUR ROOM McHenry Village

Generated

Any member of the audience desiring to address the SCHEPC on a matter on the agenda: Please raise your hand at the time the item is announced by the SCHEPC Chairperson. In order that all interested parties have an opportunity to speak, any person addressing the SCHEPC will be limited to a maximum of 5 minutes unless the Chairperson of the SCHEPC grants a longer period of time.

Public comment periods: Matters under the jurisdiction of the SCHEPC, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the SCHEPC for consideration. Any member of the public wishing to address the SCHEPC during the Public Comment period will be limited to a maximum of 5 minutes.

American Disabilities Act: In compliance with the American Disabilities Act (ADA), disabled individuals requiring special accommodations to access, attend, or participate in SCHEPC meetings, should contact the SCHEPC Chairperson (209) 385-5456. To ensure that your request is granted, please notify this office at least one business day prior to the scheduled public meeting.