

**Mountain-Valley  
Emergency Medical Services Agency  
Board of Directors Meeting Minutes  
July 11, 2022**

Location: Via Zoom  
Time: 10:00 AM

Board Members Present: Gary Tofanelli (Chairperson) – Calaveras County; Jeff Brown (Vice-Chairperson) – Amador County; Terry Woodrow – Alpine County; Miles Menetrey – Mariposa County

Guests: Katie Andrews, Chief Michael Johnson

Staff: Cindy Murdaugh – Executive Director; Susan Watson – Executive Secretary / Financial Services Assistant; Derek Cole – Agency Counsel; Tom Morton – Communications/Data Systems Coordinator; Marilyn Smith – Response and Transport Coordinator

**A. Call to Order**

The meeting was called to order at 10:00 AM by Chairperson Tofanelli with a quorum of four members present.

**B. Welcome and Introductions**

Ms. Watson conducted a roll call of the JPA Board members. Chairperson Tofanelli acknowledged the guests, Agency staff and legal counsel.

**C. Correspondence**

None.

**D. Additions, Deletions, Corrections to Agenda**

M/S/C (Woodrow/Brown) To approve the agenda as presented.

**Motion Passed 4-0**

**E. Public Forum**

None.

**F. Approval of Consent Calendar**

M/S/C (Brown/Menetrey) To approve the consent calendar.

**Motion Passed 4-0**

**G. Agency Name Change**

Chairperson Tofanelli entertained suggestions for changing the name of the Agency.

Supervisor Menetrey suggested Mountain Counties Emergency Medical Services Agency.

Mr. Cole recommended effecting the name change via a revision to the Joint Powers Agreement.

Discussion ensued on the impact of changing the name of the Agency to include the Agency website, documents, and notifying various governmental entities as well as the stakeholders.

M/S/C (Menetrey/Woodrow) To start the process to rename the JPA to Mountain Counties Emergency Medical Services Agency.

**Motion Passed 4-0**

**H. Agency Relocation**

Chairperson Tofanelli discussed the progress of the remodeling work in the new office space and will be sure the Agency can relocate to Copperopolis by July 31, 2022.

Ms. Murdaugh reported the Agency met all the requirements of the transition MOU with Stanislaus County and is now focusing on preparations for the move. The Agency will make its records as paperless as possible and work on an updated records retention policy. The expected completion date for the remodel is needed so that movers can be scheduled.

Mr. Morton shared the expected completion date for the remodel will also affect scheduling for the technology contract to cable the new office.

**I. Agency Financial Update**

Ms. Watson reported on the coordination with the Stanislaus County Auditors office to agree on the amount of the Stanislaus County System Enhancement Funds and effect an initial transfer of the Agency's operating funds to Calaveras County. A small amount of operating funds will be left in the Stanislaus County treasury until the County and the Agency complete the FY 2021/2022 year-end financial reports. Then, per the transition MOU, a final transfer of the Agency's remaining funds will take place.

**J. Mobile Simulation Lab Vehicle Wrap**

Chairperson Tofanelli said the vehicle for the Mobile Simulation Lab will be at the Agency in September 2022. The vehicle wrap needs to be designed and prepared.

Chief Johnson recommended a company in Angels Camp and will provide the information to the Agency.

Agency staff were asked to obtain some mock-ups and cost estimates.

**K. Agency and County Reports**

Mariposa: There is a fire in Yosemite National Park outside of Wawona and threatening the Giant Sequoias.

Amador: The Electra Fire containment has grown. The base camp is starting to fold up.

Calaveras: No report

Alpine: Death Ride is this Saturday. 1500 to 1800 riders are expected to participate. Bear Valley Fire will be at the rest stop. Ebbetts Pass Fire will provide the ambulance from Ebbetts Pass to Lake Alpine.

Agency: Mr. Morton gave an update on FirstWatch projects:

- Amador County: The Agency has been coordinating with Amador Public Health to do situation reports for Region IV regarding the Electra Fire. Today will be the last report.
- Mariposa County: FirstWatch training is being coordinated.
- Stanislaus County FirstWatch data has been separated away from the Agency's access to current data as of July 1, 2022. The Agency retains access to historical data.

**S. Next Scheduled Regular Meeting**

Monday, August 8, 2022 at 10:00 AM to be held in person at Copperopolis Fire Station Training Room.

**T. Adjournment**

Chairperson Tofanelli adjourned the meeting at 10:49 AM