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Executive Director

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JPA Board Chair

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MHOAC NOTIFICATION / ACTIVATION
FOR CALAVERAS AND AMADOR COUNTIES

I. AUTHORITY

Health & Safety Code §1797.153 (MHOAC) & §1979.152 (RDMHC); Public Health and Medical Emergency Operations Manual, July 2011.

II. DEFINITIONS

- A. AG: Agriculture Commissioner
- B. BHS: Behavioral Health Services
- C. DOC: Department Operations Center
- D. EOC: Emergency Operations Center
- E. EHS: Environmental Health Services
- F. LEMSA: Local Emergency Medical Services Agency
- G. MHOAC: Medical Health Operational Area Coordinator (Coordination Program)
- H. OA: Operational Area
- I. OES: Office of Emergency Services
- J. PHD: Public Health Department
- K. RDMHC: Regional Disaster Medical Health Coordinator
- L. Situation Report: Medical and Health Situational Report

III. PURPOSE

Provide guidance to the MHOAC program, a collaboration between the County Public Health Department and the Mountain-Valley Emergency Medical Services Agency, regarding the identification of the lead and/or supporting entity(ies) responsible for ensuring the preparedness and response activities are completed. Within an OA various departments and programs may be responsible for one or more of the 17 MHOAC Program functions outlined in Health and Safety Code §1797.153; therefore, it is imperative to identify a lead entity to direct the response.

IV. POLICY

A. The MHOAC Program will be facilitated through a collaborative effort between the County Public Health Department and the Mountain-Valley Emergency Medical Services Agency.

B. PROCEDURE:

A. Triggers for Notification or Activation of the MHOAC

Any incident that significantly impacts or threatens public health, environmental health or emergency medical services:

- a. Incident significantly impacts or is anticipated to impact public health or safety;
- b. Incident disrupts or is anticipated to disrupt the Public Health and Medical Systems;
- c. Resources are needed or anticipated to be needed beyond the capabilities of the Operational Area, including those resources available through existing agreements;
- d. Incident produces media attention or is politically sensitive;
- e. Incident leads to a Regional or State request for information; and/or
- f. Whenever increased information flow from the Operational Area to the State will assist in the management or mitigation of the incident's impact.

B. Notification

- a. Any agency that is impacted by an event or situation that triggers notification/activation of the MHOAC shall contact the EMS Duty Officer at 1-800-945-2273 or Authorized Dispatch Center.
- b. If the Authorized Dispatch Center has identified an event or situation that meets the notification/activation triggers they shall notify the EMS Duty Officer.

C. Role of the EMS Duty Officer

Assess situation/event

- a. Day to day operational issues will be managed by the EMS Duty Officer.
- b. If the situation/event meets the notification/activation triggers the EMS Duty Officer shall notify the Public Health Department.

D. Role of the MHOAC

a. The Lead Agency MHOAC is responsible for:

- 1) Ensuring a system (plan) for staffing and operations of the medical and health branch of the OA EOC or DOC, if appropriate, including authorizing and directing the activation of the medical and health branch of the OA EOC.
- 2) Identifying resources and coordinating the procurement and allocation of public and private medical, health and other resources required to support disaster medical and health operations in affected areas.
- 3) Assessing or obtaining situation status reports from local healthcare entities or providers.
- 4) Communicating the medical and health status and needs within and outside the OA to local, regional, and state governmental agencies and officials, and to hospital and medical care entities and providers.
- 5) Contacting the RDMHC to obtain mutual aid support from other OAs within the mutual aid region or from local and state resources from OES Administrative Regions.
- 6) Coordination of notification activities within their respective agency, with Supporting Agency, other OA agencies, and with Regional and State entities. Ensuring the completion and submission of a Situation Report inclusive of all Medical Health awareness information within the OA.
- 7) Coordination and support of the specific MHOAC Program function activities in which they are the Lead Agency.

b. The Supporting Agency MHOAC is responsible for:

- 1) Coordination of notification activities within their respective agency, with the Lead Agency, other OA agencies and with Regional and State entities.
- 2) Ensuring situational awareness information is shared with the Lead Agency for inclusion in any notifications and/or situation reports.
- 3) Coordination and support of the specific MHOAC Program function activities in which they are participating

E. Transitioning the Lead MHOAC Role

a. When the MHOAC is activated, Mountain-Valley EMS Agency will assume the lead role until such time as the Public Health Department DOC is activated.

- 1) Upon notification that the PHD DOC is activated, MVEMSA will:
 - a) Brief the Health Officer or his/her designee on the current situation status.

- b) Provide the status and documentation of all resource requests and situation status reports.
 - c) Notify the Region IV RDMHS/C of the transfer in lead MHOAC responsibilities.
- b. When the PHD deactivates its DOC, the lead MHOAC role will transition back to MVEMSA. The PHD will:
- 1) Brief the MVEMSA MHOAC or his/her designee on the current situation status.
 - 2) Provide the status and documentation of all resource requests and situation status reports.
 - 3) Notify the Region IV RDMHS/C of the transfer in lead MHOAC responsibilities.

C. MHOAC Program Function Lead Agency Matrix

MHOAC Program Response Function	Lead Agency	Support Agency
1. Assessment of immediate medical needs	LEMSA / PHD	LEMSA / PHD
2. Coordination of disaster medical and health resources a. Medical b. Health c. Mental Health	MHOAC MHOAC MHOAC	LEMSA/PHD LEMSA/PHD LEMSA/PHD
3. Coordination of patient distribution and medical evaluation	LEMSA	PHD
4. Coordination with inpatient and emergency care providers	LEMSA	PHD
5. Coordination of out-of-hospital medical care providers	LEMSA/PHD	LEMSA/PHD
6. Coordination and integration with fire agency personnel, resources, and emergency fire pre-hospital medical services	LEMSA	OES
7. Coordination of providers of non-fire based pre-hospital emergency medical services	LEMSA	PHD
8. Coordination of the establishment of temporary field treatment sites	LEMSA / PHD	LEMSA / PHD
9. Health surveillance and epidemiological analyses of community health status	PHD	EHS
10. Assurance of food safety	PHD/EHS	
11. Management of exposure to hazardous agents	OES/EHS	PHD
12. Provision or coordination of mental health services	PHD/BHS	
13. Provision of medical and health public information protective action recommendations	PHD	LEMSA
14. Provision or coordination of vector control services	PHD/AG	EHS
15. Assurance of drinking water safety	EHS	PHD
16. Assurance of the safe management of liquid, solid and hazardous wastes	EHS	PHD
17. Investigation and control of communicable disease	PHD	EHS

Matrices Key:

AG Agriculture Commissioner
BHS Behavioral Health Services
EHS Environmental Health Services
LEMSA Local Emergency Medical Services Agency

MHOAC Medical Health Operational Area Coordinator
OES Office of Emergency Services
PHD Public Health Department

D. Sustaining the MHOAC program in a long-term event

The MHOAC Program will be sustained through a collaborative effort between the County Public Health Department (PHD) and the Mountain-Valley Emergency Medical Services Agency (MVEMSA) for the duration of the event through the recovery process.

1. The PHD and the MVEMSA will ensure that they can adequately supply qualified staff to perform as the MHOAC designee.
2. The PHD and MVEMSA Executive Director will create a MHOAC staffing Schedule to be utilized in the event of a long term event, to include the activation of the DOC or the Operation EOC in order to fill the Medical Health Branch.
3. Identify the Lead Agency referencing the MHOAC Program Function Matrix

E. Triggers to sustain the MHOAC program in a long-term event include:

4. Event lasting longer than 48 hours; or
5. Operational Area EOC activation; or
6. Public Health Officer directive; or
7. Activation of Public Health DOC; or
8. Activation of MVEMSA DOC