

**Mountain Counties Emergency Medical Services Agency
Board of Directors Meeting Minutes
April 17, 2026**

Location: Copperopolis Fire Station / Training Room
370 Main Street, Copperopolis, CA. 95228
Zoom Option

Time: 9:00 AM

Board Members Present: Miles Menetrey (Chairperson) – Mariposa County; Terry Woodrow (Vice Chairperson) - Alpine County; Gary Tofanelli – Calaveras County

Guests:
Staff: Cindy Murdaugh – Executive Director; Mark Ferreira – QI Coordinator; Christopher Edgerly – Disaster Preparedness Coordinator, Amber Pollock – Executive Secretary/Financial Services Assistant. Dr. Kimberly Freeman – Agency Medical Director; Derek Cole – Agency Counsel,

A. Call to Order

The meeting was called to order at 9:05 AM by Vice Chairperson Woodrow with a quorum of three members present.

B. Welcome and Introductions

All meeting attendees provided self-introductions.

C. Correspondence

None

D. Additions, Deletions, Corrections to Agenda

None

E. Public Forum

No comments

F. Approval of Consent Calendar

M/S/C (Tofanelli/Menetrey) To approve the consent calendar.

Roll Call Vote:

Alpine County Aye

Amador County Absent

Calaveras County Aye

Mariposa County Aye

Motion Passed 3-0

G. Member County Contributions

The board was asked to provide further direction regarding the Agency's recommendation for increasing member county contributions.

Ms. Murdaugh stated that we need an update from each county on where we stand with this recommendation. We had this discussion last year at our June BOD meeting and was directed to address this early 2026. During the February 27 meeting the Board discussed this item and the decision at the time was to have each county take this to their governing boards for review and approval and then bring it back to the JPA board for final approval. We need an update on the status of each county and direction to the Agency on how to proceed.

Vice Chairperson Woodrow advised that Alpine County approved the increase.

Supervisor Tofanelli confirmed that Calaveras County approved the increase.

Chairperson Menetrey confirmed that Mariposa County approved the increase.

Ms. Murdaugh stated that when she spoke with Supervisor Brown, he advised that he was reviewing the documentation and would need to get that in front of his Board, however he did not see an issue with it.

I will be developing the county contribution letters and contracts with these changes to submit to the member counties; however, I need direction to do so from each county. I will have to wait for Amador County. Derek, can this Board motion and approve these changes to the contribution letters and to the contracts for the individual counties pending Amador County's approval so that we can move forward?

Mr. Cole advised that as long as the Board gives that authority to Ms. Murdaugh and we have that on the record today we can proceed in that manner, so we don't have to wait another month for Amador County.

Ms. Murdaugh stated that she would like to get those contracts out as soon as possible, as soon as the population numbers are posted from the Department of Finance, which is typically early May, so that we can get the contracts in place by the fiscal year start.

Supervisor Tofanelli asked Mr. Cole, what happens if Amador County doesn't agree with this, or they want to make some changes?

Mr. Cole stated that if they accept it as presented, then Cindy can move forward. If they object, or if they change it in any material or substantive way, then I think the only way is to bring it back to you in a special meeting.

Chairperson Menetrey stated that we should let Jeff know as soon as possible.

Ms. Murdaugh will call Supervisor Brown with the update.

M/S/C (Tofanelli/Menetrey) To approve as presented and move forward, pending approval from Amador County.

Roll Call Vote:

Alpine County Aye

Amador County Absent

Calaveras County Aye

Mariposa County Aye

Motion Passed 3-0

H. Agency and County Reports

Alpine – Nothing to report

Calaveras – Nothing to report

Mariposa – Nothing to report

Amador – Absent

Ms. Murdaugh

This week was really heavy with state reporting, we've met the deadline for the Core Measures reporting that was due on April 15th, I submitted the report on the 14th.

The third quarter report and the third quarter invoice was submitted to the state EMS authority on April 15th.

As soon as I get the population from the Department of Finance, I can get the member county contracts out, typically posted in May.

The state funding application for FY26/27; we don't have a due date for that this year, however they've implemented in the 104-funding document that it will be due April 1 each year moving forward. This year was delayed due to the state issuing the funding letters, which I'm pleased to report that we received the funding letter this week. The funding is very similar to the last two years, except for there was a decrease of \$389 in the base funding. I've started the application and it should be submitted next week.

Sage financial software; we had an issue with the Sage financial software throwing some substantial errors that needed to be corrected. Sage was required to do a complete reboot of this system. This took the financial software down for a full day, this has been corrected.

We have been challenged with the EMS Authorities' new Central Registry database. We attended all six of their training webinars. It was structured to where we would only need to attend one of those training sessions, but due to all the issues, we attended all six. When they rolled out this new system on April 1, they had some challenges that they're still working on. It wasn't transferring over data like demographic info such as addresses and the DOJ or disciplinary information, which they're still challenged with. The cert dates were either extending certification dates or decreasing the dates, and so they're still working on some of those issues. We do not have the ability to update or correct this information for currently certified individuals. The only time you can put demographic information in is if it's an initial certification, which has been very challenging for us. Thankfully, we haven't been held up or had any of our folks delayed in their certifications. We've processed pretty timely.

Mr. Edgerly

I attended an active shooter drill on March 31. Went pretty well. We were a little disappointed that ALA did not show up for that, for whatever reason, but it went really well. Calaveras is doing really well with these drills. This time they actually practiced the EMS portion of it. So, once they actually brought out casualties from the active shooter zone, we actually threw tarps up, triage tarps that are actually able to re-triage patients and to get them where they were supposed to go. So, that was actually done really well.

Ebbetts Pass was there and they ran it. They ran that portion of the EMS drill and it went really, really well. I was really impressed. Mark was there as well, and he actually went over to Mark Twain Medical Center, because it actually operated as a disaster control facility. So, the MICNs there actually got to see how an actual MCI in the field works. We don't have that many up here, but I think it went well.

Mr. Ferreira

That was nice to get down to our base receiving facilities and go through EMresource with our MICNs. That's something that both Chris and I have talked about internally, and we're going to try to get out more to those MICNs to get them hands on time, because really, that's truly what they need, and then hopefully at some point we move past the point of getting them to triage tarps, and we start exercising, actually transporting patients away from the scene, because that's really, I think, the part that's been lacking over the years,

Mr. Edgerly

Definitely getting to the point where we can put them in an ambulance and move them, and even if you have to use the simulation lab to actually pick up a patient and drive them maybe around the block and then drop them back off again, but to get that portion drilled into them is going to be a challenge, but I think we can really work hard at that.

I. Closed Session

The Board convened closed session at 9:22 AM

J. Results of Closed Session

The Board returned to open session at 9:35 AM

Mr. Cole reported; the board met in closed session to discuss the recruitment of an Executive Director. Direction was given. We do not have a reportable action at this time.

K. Next Scheduled Regular Meeting

Friday, June 19, 2026 at 9:00 AM in person at Copperopolis Fire Station. A Zoom option will be offered as well.

L. Adjournment

Vice Chairperson Woodrow adjourned the meeting at 9:41 AM.