

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 1, 2016**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow – Alpine County; Louis Boitano – Amador County (Chair); Debbie Ponte – Calaveras County; John Carrier (Vice-Chair) – Mariposa County; Jim DeMartini – Stanislaus County

Guests: Al Lennox, Ted Novelli, Alan McNany

Staff: Richard Murdock - Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:00 am by Chairman Boitano with a quorum of members present.

B. Welcome and Introductions

The Chairman welcomed those present.

C. Correspondence

No correspondence.

D. Additions/Deletions, Corrections to Agenda

M/S/C (Woodrow/Carrier) To Approve the Agenda as written.

Vote: 5-0

Motion Passed

E. Public Forum

Mr. Lennox explained American Legion Ambulance's position regarding the Dispatch Contract with Calaveras County. He recalled the past negotiation process with MVEMSA that he felt resulted in good contracts to provide service in both Amador and Calaveras Counties. He reported his company is currently fully compliant with these contracts, with the exception of the dispatch fees in Calaveras County. Mr. Lennox further explained the reasons American Legion Ambulance disagrees with the dispatch fees and the process thus far with the Sheriff's Department. Mr. Lennox stated that while his company is willing to negotiate, he cannot presently recommend to his Board of Directors to enter into the dispatch agreement as written.

F. Approval of Consent Calendar

M/S/C (Ponte/Woodrow) To Approve the Consent Calendar.

Vote: 5-0

Motion Passed

G. Air Ambulance Agreement with CALSTAR

Mr. Murdock explained the current agreement remains under review by CALSTAR. Some minor changes are expected to be received by CALSTAR counsel for the Agency's review. The Board was asked to approve a third contract extension through December 31, 2016 to allow time for the final contract language to be developed.

M/S/C (Woodrow/DeMartini) To approve an extension of the present agreement with CALSTAR through December 31, 2016.

Vote: 5-0

Motion Passed

H. Ambulance Provider Agreement with Mercy Ambulance

The Board will hold this item over until the next meeting as there is a discrepancy between the information listed on the Agenda and the information contained in the attachment.

I. FY 16/17 County Contribution Letters

Mr. Murdock presented the calculations for the FY 16/17 member county contributions. The formula remains based on the California Department of Finance population estimates and the computation rate of \$0.44 per capita. The amounts in the contribution letters are included in the FY 16/17 member county contracts with MVEMSA.

J. FY 16/17 County Contracts

Mr. Murdock presented the FY 16/17 member county contracts for Board approval. Contract language is essentially unchanged with the appropriate updates made to the term and amount clauses.

M/S/C (Ponte/Carrier) To approve the FY 16/17 member county agreements.

Vote: 5-0

Motion Passed

K. FY 16/17 Medical Director Contract

Mr. Murdock reported that Dr. Kevin Mackey desires to renew his contract with MVEMSA for another 2-year term. The contract language is essentially unchanged from the present agreement other than to update the term dates.

M/S/C (Woodrow/Carrier) To approve the FY 16/17 Medical Director contract with Dr. Kevin Mackey.

Vote: 5-0

Motion Passed

L. High Fidelity Manikin

Mr. Murdock described the functionality of the manikin and explained the Agency's intent to use it to make the paramedic accreditation process more efficient. The manikin will facilitate broader, more timely skill testing; as well as remedial training as required. The cost of the manikin was apportioned by member county based on the number of paramedic accreditations over the past 5 years. The overall cost of the manikin is \$114,083. The Stanislaus County portion is \$78,097 and will be requested from the Stanislaus County System Enhancement Funds. The Board was asked to approve Agency funding for the remaining amount of \$35,986 which represents the mountain county cost.

After the initial purchase, there will be ongoing maintenance costs, which will be borne by the Agency. Manikin shelf-life is approximately 10-15 years.

M/S/C (Carrier/Ponte) To approve \$35,986 of Agency funds toward the purchase of the high fidelity manikin.

Vote: 5-0

Motion Passed

M. Proposed FY 16/17 Preliminary Budget

Ms. Watson presented the components of the proposed FY 16/17 Preliminary Budget for Board approval. The budget of \$1,499,780 represents a 2% increase over the FY 15/16 budget, but also remains balanced with no required use of contingency funds.

M/S/C (Ponte/Woodrow) To approve the FY 16/17 Preliminary Budget as written.

Vote: 5-0

Motion Passed

N. Annual Review of JPA Agreement

The Board performed its annual review of the JPA Agreement and did not recommend any changes.

M/S/C (Ponte/Carrier) To approve the JPA Agreement as written.

Vote: 5-0

Motion Passed

O. Annual Review of Bylaws

The Board performed its annual review of the Bylaws and did not recommend any changes.

M/S/C (Ponte/Carrier) To approve the Bylaws as written.

Vote: 5-0

Motion Passed

P. Election of the FY 16/17 Chairperson and Vice-Chairperson

M/S/C (Ponte/Carrier) To nominate and elect Supervisor John Carrier as the FY 16/17 Chairperson and Supervisor Terry Woodrow as the FY 16/17 Vice-Chairperson.

Vote: 5-0

Motion Passed

Q. Agency and County Reports

Mariposa County – There will be a meeting with the new Health Officer today. The County supports extending the current agreement with Mercy Ambulance for the time being.

Calaveras County – No report.

Amador County – The May 14, 2016 Fire Preparedness Day was well-attended and provided answers to questions about the upcoming fire season.

Alpine County – No report.

Stanislaus County – No report.

R. Executive Session

The Board convened Executive Session at 9:55 AM.

S. Results of Executive Session

The Board returned by Executive Session at 10:54 AM.

The Board conducted the annual performance review of the Executive Director and thanked him for the job he is doing. They improved a salary increase to Step 3.

Direction was given to staff regarding the pending litigation in Calaveras County and Executive Session was adjourned to reconvene on July 20, 2016 at 9:00 AM in the Copperopolis Fire Station Training Room to resume discussion of this topic.

T. Next Scheduled Meeting

August 10, 2016 at 9:00 AM, Copperopolis Fire Station Training Room

U. Adjournment

Chairman Boitano adjourned the meeting at 10:55 AM.