

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 11 , 2014**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228
Time: 9:00 AM
Board Members Present: Chairman Jim DeMartini – Stanislaus County; John Plasse
(Alternate) – Amador County; Terry Woodrow – Alpine County
Board Members Absent: Louis Boitano – Amador County; Debbie Ponte – Calaveras
County; John Carrier – Mariposa County
Guests: Don Campbell; Brian Dickson
Staff: Richard Murdock - Executive Director; Susan Watson – Executive
Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:05 am by Chairman Jim DeMartini with a quorum of members present.

B. Welcome and Introductions

The Chair welcomed those present and self-introductions were accomplished.

C. Correspondence

There were two pieces of correspondence:

1. Letter from Delta Dental, dated May 16, 2014, reporting the amount of compensation paid to a broker and general agent in relation to the Agency's dental plan during 2013.
2. Letter from the Emergency Medical Services Authority, dated May 21, 2014, notifying the Agency of the base allocation to MVEMSA from the FY 14/15 State General Fund in the amount of \$367,139.

D. Additions/Deletions, Corrections to Agenda

None

E. Public Forum

None

F. Approval of Consent Calendar

Item 1, Minutes for April 9, 2014 Meeting:

M/S/C (Woodrow/Plasse) To Approve the Minutes as Read.

Vote: 3-0

Motion Passed

Item 2, Financial Reports for FY 13/14 Ending April 30, 2014:

M/S/C (Woodrow/Plasse) To Approve Item 2.

Vote: 3-0

Motion Passed

G. County Contribution Letters

Mr. Murdock explained the annual calculation for the FY 14/15 County Contributions remains unchanged at \$0.44 per capita as approved by the Board of Directors in December 2008. The population figures are drawn from the State Department of Finance population numbers released in January 2014.

Supervisor Woodrow will provide the correct point of contact for Alpine County, as the CAO position is currently vacant.

H. FY 14/15 County Contracts

Mr. Murdock reported the FY 14/15 County Contract language is unchanged from the FY 13/14 contracts with the exception of the amount of the contract and the dates for the term of the agreement.

Supervisor Plasse noted unclear wording in Section 13. D. Paragraph 3, Sentence 1. This should be changed to read “Agency’s insurance coverage shall be primary insurance with respect to the County, its officers, employees and volunteers.”

M/S/C (Plasse/Woodrow) To Approve the Contracts for Alpine, Calaveras, Mariposa, and Stanislaus Counties as written; and the Amador County contract as amended.

Vote: 3-0

Motion Passed

I. Medical Director Contract Renewal

Mr. Murdock presented the provisions of the contract renewal for Dr. Kevin Mackey as the Agency Medical Director. The new contract will be for a period of two years and will include additional responsibilities in the clinical portion of Trauma system oversight, as the Agency Trauma Coordinator position remains vacant. Dr. Mackey will also oversee the STEMI Receiving Center quality improvement program, and provide medical direction to the Community Paramedic Pilot Program project. The value of the contract will increase by \$25,000 to \$75,000 annually and reflects a cost savings to the Agency when compared to hiring a full-time Registered Nurse to perform the Trauma Coordinator duties.

M/S/C (Plasse/Woodrow) To Approve the 2-year contract for Dr. Kevin Mackey.

Vote: 3-0

Motion Passed

J. State General Fund Allocation

Mr. Murdock explained the calculation for the annual State General Fund Allocation is based on the number of counties in the multi-county LEMSAs. The Agency has to apply to receive the allocation, and the FY 14/15 application is due to the EMS Authority by June 30, 2014. The FY 14/15 allocation is about \$3,000 less than the FY 13/14 allocation, but this may change before it is finalized after all of the applications have been processed.

K. Inspironix vs FirstWatch

Mr. Murdock discussed the transition from the historical data reporting offered by Inspironix to real-time data collection, monitoring and reporting that is available from FirstWatch. Inspironix will be retained for internal Agency IT Support and they will also assist in the transition to FirstWatch as it pertains to electronic patient care reports. Real-time monitoring of the providers in Stanislaus County will begin on July 1, 2014.

The second phase of the FirstWatch project will involve bringing the mountain counties online with FirstWatch bridging the gap with the Sheriff's Office CAD systems to allow real-time monitoring of the providers in Amador, Calaveras and Mariposa counties.

An example of the reports from the FirstWatch system will be presented at the next BOD meeting.

L. Preliminary Budget FY 14/15

Ms. Watson gave a PowerPoint presentation to describe the structure and components of the proposed FY 14/15 preliminary budget. The budget is balanced and does not require use of any contingency funds.

Mr. Murdock explained that possible future changes include funds from a one-time federal grant for the EMS Authority's Healthcare Information Exchange project. The Agency may receive \$25,000 to \$50,000 for the work performed in this area. Additionally, the staff training/conference/travel line item will be reduced by the costs for the Pinnacle conference, as Mr. Murdock canceled his registration due to other mandatory meeting requirements.

M/S/C (Woodrow/Plasse) To Approve the Proposed Preliminary Budget for FY 14/15.

Vote: 3-0

Motion Passed

M. Advanced EMT Course

Mr. Murdock reported on the current status of the Advanced EMT Course for Calaveras County. He discussed the purpose of the advanced skills for EMTs and the benefit to the residents in the rural counties. The program start date is planned for September 17, 2014.

N. Annual Review of JPA Agreement

The Board performed its annual review of the existing JPA Agreement and Bylaws.

M/S/C (Plasse/Woodrow) To Approve the Current JPA Agreement and Bylaws.

Vote: 3-0

Motion Passed

O. Annual Review of Board Bylaws

See Item N.

P. Election of the FY 14/15 Chairperson and Vice-Chairperson

M/S/C (Woodrow/Plasse) To Nominate and Elect Supervisor Louis Boitano as the FY 14/15 Chairperson.

Vote: 3-0

Motion Passed

M/S/C (Woodrow/Plasse) To Nominate and Elect Supervisor John Carrier as the FY 14/15 Vice-Chairperson.

Vote: 3-0

Motion Passed

Q. Executive Session

Executive Session began at 10:17 AM and ended at 10:28 AM.

R. Result of Executive Session

Chairman DeMartini reported the requirements for an EMS Specialist III were changed to require a paramedic license or a Registered Nurse; as well as a BS degree in a related field.

S. Agency and County Reports

Alpine County – No report.

Amador County – Dr. Hartmann will not renew his contract as the Public Health Officer, citing conflicts with his employment with Sutter Health. An RFP has been crafted to search for his replacement.

Stanislaus County – LAFCO is reviewing the healthcare districts (Oakdale, Westside and Del Puerto). They will consider combining the Westside and Del Puerto districts. The report is expected in Fall 2014.

T. Next Scheduled Meeting

August 13, 2014, 9:00 AM, Copperopolis Fire Station Training Room

U. Adjournment

Chairman DeMartini adjourned the meeting at 10:32 AM.